

<u>HM Safety</u> <u>Certifications LLC.</u>

(702) 742-4322 www.hmsafetycertifications.com

Welcome to our Payment Navigation Resource Page!

While PayPal is the platform that we use to collect payment for courses, <u>you do not</u> <u>need a PayPal account to purchase when using a credit or debit card.</u> However, getting to this single-use payment option can be tricky as the system prefers PayPal over traditional transactions. This comprehensive guide is designed to help you with making a single, one-time payment for your course, without registering for PayPal.

1. Once you select your course, you will be prompted to provide your name, email address, and phone number. Fill in the boxes provided, and click "Pay Now."

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2. At the top of the page, you will be asked to select your preferred PayPal Payment. Skip that part. Instead, fill out the information table below and click "Continue."

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3. The next screen will attempt to generate a PayPal account for the user. Skip this part. Click "Review and Place Order."



4. Once clicked, PayPal will attempt to create an account for you using your email address. Skip this step. Instead, click "Pay with Debit or Credit Card."

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5. PayPal will now allow you to use their single-use payment platform, providing the receipt of transaction to the email provided. Click "Continue to Payment" to make your Purchase.



6. Finally, you can make your single-use payment via PayPal. Make sure all of your personal information is correct, and add your payment information. Once filled out, click "Continue."

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From there, finish the payment process, and you are all set! Your course is paid for, and you can now access your online learning assignment without having to register for a PayPal account!

If you are still having difficulty making your payment, please send us a message through the chat function, or email us at <u>hmsafety@outlook.com</u>, and we will reach back out to you and help you with your payment process!